1.pielikums

Bauskas novada pašvaldības 2022.gada 30.jūnija noteikumiem Nr.7

“Par Bauskas novada pašvaldības amatpersonu un darbinieku

komandējumiem un darba braucieniem”

**KOMANDĒJUMA PIETEIKUMS**

Kam *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Iestādes vadītāja amats*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*vārds, uzvārds*

20\_\_\_. gada .\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Darbinieka vārds, uzvārds \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Iestādes nosaukums \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Struktūrvienība \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ieņemamais amats \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lūdzu apstiprināt komandējumu un ar to saistītos izdevumus:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **KOMANDĒJUMA VEIDS** | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | iekšzemes | |  |  | | --- | --- | |  | ārvalstu | | |  |  | | --- | --- | |  | mācību | | |  |  | | --- | --- | |  | darba | | |
| **KOMANDĒJUMA VIETA**  Valsts, pilsēta, adrese |  |
| Iestādes/organizācijas nosaukums |  |
| Pasākums |  |
| **KOMANDĒJUMA LAIKS** | no \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ līdz \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (datums) (datums) |

**KOMANDĒJUMA MĒRĶIS, UZDEVUMI, LIETDERĪBA:**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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|  |  |
| --- | --- |
| **KOMANDĒJUMA PLĀNOTIE IZDEVUMI** | |
| |  |  | | --- | --- | |  | Mācību (dalības) maksa | | EUR |
| Ceļa (transporta) izdevumi: |  |
| |  |  | | --- | --- | |  | sabiedriskais transports | | transporta veids, maršruts |
| |  |  | | --- | --- | |  | pašvaldības transportlīdzeklis | | marka, valsts reģistrācijas Nr. |
| |  |  | | --- | --- | |  | personīgais transportlīdzeklis | | (Līguma par darbinieka īpašumā vai valdījumā esoša transportlīdzekļa izmantošanu darba pienākumu veikšanai datums un Nr.) |
| |  |  | | --- | --- | |  | viesnīcas (naktsmītnes) izdevumi | |  |
| |  |  | | --- | --- | |  | dienas nauda | |  |
| Citi ar komandējumu saistītie izdevumi |  |

Komandējuma izdevumu atlīdzināšanai avansā izsniedzamā summa: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** EUR

Komandējuma izdevumus segt no \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ budžeta.

Pielikumā pievienoju komandējuma vai darba brauciena nepieciešamību apliecinošus dokumentus: